

# **Developing a One-Stop Shop for Traveler Information**

## **Monthly Report December 2007**

Prepared for:

***Montana Department of Transportation***



Prepared by:

**PBS&J**

**PBS&J Project # 007189600**

***DRAFT***



## **Project Title**

Montana Department of Transportation (MDT) One Stop Shop for Traveler Information

## **Principal Investigator**

Pete Costello  
Group Manager  
PBS&J

## **Research Assistants**

The work performed under this contract has been performed by PBS&J with the assistance of our subcontractors, Current Transportation Solutions and ETC Institute.

## **Introduction**

This monthly report covers the period from December 1, 2007 through December 31, 2007. During that month, the PBS&J team continued work on the interim report, and participated in an Interim Project Meeting with MDT and the project team.

The next section provides an overview of the project objective. The report then provides an overview of the progress completed during the previous month, and compares anticipated budget and work to the project schedule.

## **Project Objective**

The objective of this project is to develop an implementation plan for a one-stop shop for traveler information, with a focus on traveler information needs for the transportation-disadvantaged, including the elderly, disabled, and poor. In addition, the plan should address traveler information needs for tourists.

## **Work Progress**

We performed the following tasks:

- Continued developing the implementation plan from the previous research conducted by the project team for the final report.
- Participated in an Interim Project Meeting and produced meeting notes.

## **Issues**

None.

## **Major Accomplishments or Discoveries**

The major accomplishment this month was the development of Interim Project Meeting Notes and the ongoing work on the implementation plan.

### **Work Projection**

During the next month, we plan to complete the following activities:

- Continue work on the draft final report with anticipated delivery to MDT in March 2008.

### **Financial Report**

Table 1 on the following page shows the current financial status of the project as of the end of December 2007.

**Table 1: One-Stop Shop Financial Summary**

<b>Task</b>	<b>Initial Cost</b>	<b>Expended to Date</b>	<b>Percent Expended</b>	<b>Amount Remaining</b>	<b>Percent Remaining</b>	<b>Estimated Percent Complete</b>
Finalize Research Plan	\$ 7,318	\$ 7,318	100.0%	\$ (0)	0.0%	100%
Review Transportation Information Systems	\$ 8,685	\$ 8,685	100.0%	\$ (0)	0.0%	100%
Identify Current Technologies	\$ 9,349	\$ 8,400	89.8%	\$ 949	10.2%	90%
Review existing MT Information Services	\$ 8,043	\$ 6,500	80.8%	\$ 1,543	19.2%	81%
Determine Public and User Needs	\$ 35,000	\$ 28,635	81.8%	\$ 6,365	18.2%	82%
Determine Additional Needs	\$ 12,753	\$ 11,500	90.2%	\$ 1,253	9.8%	90%
Determine Best Options	\$ 4,559	\$ 2,957	64.9%	\$ 1,602	35.1%	65%
Recommend Implementation Approach	\$ 3,757	\$ 3,757	100.0%	\$ 0	0.0%	100%
Review Funding Options	\$ 3,446	\$ 3,283	95.3%	\$ 163	4.7%	95%
Review TranPlan 21	\$ 2,075	\$ 2,075	100.0%	\$ (0)	0.0%	100%
Implementation Plan	\$ 16,344	\$ 8,055	49.3%	\$ 8,289	50.7%	49%
Kick-Off Meeting	\$ 4,961	\$ 4,274	86.2%	\$ 687	13.8%	100%
Mid-Project Meeting	\$ 4,961	\$ -	0.0%	\$ 4,961	100.0%	
Final Project Meeting	\$ 4,961	\$ -	0.0%	\$ 4,961	100.0%	
Project Summary Report	\$ 1,335	\$ -	0.0%	\$ 1,335	100.0%	
Monthly Progress Reports	\$ 3,414	\$ 3,338	97.8%	\$ 76	2.2%	98%
<b>Total</b>	<b>\$ 130,963</b>	<b>\$ 98,779</b>	<b>75.4%</b>	<b>\$ 32,184</b>	<b>24.6%</b>	
		<b>Actual</b>	<b>Projected</b>			
State Fiscal Year 2007 Expenditures		\$ 53,087	\$ 117,276			
Federal Fiscal Year 2007 Expenditures		\$ 79,563	\$ 130,963			
State Fiscal Year 2008 Expenditures		\$ 45,692	\$ 13,688			
Federal Fiscal Year 2008 Expenditures		\$ 19,216	\$ -			